

6th International Family Integrated Care Conference

Moving Forward Together - Parents as Partners in Care

September 30, 2023 | Peter Gilgan Centre for Research and Learning

Abstract Submission Guidelines

Presentation Formats

There are two types of presentations for which you can submit an abstract, described in detail below:

- Poster Presentation
- Quick Hits

1. Poster Presentation

Poster Presentations will be displayed in two ways:

- Physical Poster Display (in-person)
 - Physical posters will be displayed at the Peter Gilgan Centre for Research and Learning and on the conference website.
 - Displays may consist of a one-piece poster, or a two dimensional collection of smaller pieces which utilize the panel as a background
 - Posters must be HORIZONTAL. The display's overall size must not exceed the panel dimensions (72" wide x 36" high or 6ft x 3ft)
 - Handouts may not be left on the floor in front of the display, however, business card or brochure holders may be attached to the display panel.
 - We will provide you with the "male" or "hook" Velcro or pins needed to attach your poster to the poster boards
 - You are responsible for all expenses associated with creating your poster presentation, conference registration and travel expenses for the conference
 - You are responsible for setting up your poster during morning registration on Saturday September 30, 2023
 - Displays will be showcased during the conference breaks and lunch. We ask that a representative be present at the poster during these times
- Virtual Display (on conference website)
 - We suggest that you create your poster in PowerPoint. Widescreen slide size will give you more space but either widescreen 16:9 or standard 4:3 aspect ratios will be fine. You can then create a PDF of the poster for us to display on the Poster tab of this website.
 - Conference delegates will be invited to view the posters and pose text based questions or comments on the e-poster webpage for one week prior to the conference and poster viewing will remain open for 30 days following the conference.
 - Poster presenters will be encouraged to interact and respond to questions posed on the e-poster webpage for one week prior to the conference

2. Quick Hits

- These abstracts are delivered orally as part of the conference agenda to the entire conference audience.
- 3 minute presentation followed by 2 minutes live Q & A discussion with the audience, 5 minutes total.
- More details will be provided to accepted abstracts.

6th International Family Integrated Care Conference

Moving Forward Together - Parents as Partners in Care

September 30, 2023 | Peter Gilgan Centre for Research and Learning

Abstract Submission Categories

- Clinical research (ongoing or completed)
- Education and/ or knowledge translation initiatives
- Innovative program initiatives
- Clinical practice initiatives or practice updates
- Guidelines for evidence-based practice
- Parent led initiatives

Submission Process

- Abstracts must be submitted to conferences@uhn.ca using a submission form found [here](#) (abstract submission form fields are listed below). Receipt of abstract submission will be confirmed via email within 72 hours of receipt. Carefully review the detailed abstract submission guidelines below before submitting your abstract. Abstracts submitted in any other format will NOT be accepted.

Marketing of Products

The marketing of products through the conference is prohibited.

Submission Guidelines

The following items are required fields in the abstract submission

Step 1: Include Primary Author

First and Last Name

Title/Position

Credentials (e.g. B.Sc.)

Organization/Affiliation

Mailing address with postal code

Phone number

Email

Biography (max 100 words)

Step 2: Confirm if the Primary Author is also the presenter

If not, please provide the information above for the presenter as well.

Step 3: Include Additional Authors, if applicable

First and Last Name

Credentials (e.g. B.Sc.)

Organization

Email

Step 4: Abstract Title (max 250 characters)

6th International Family Integrated Care Conference

Moving Forward Together - Parents as Partners in Care

September 30, 2023 | Peter Gilgan Centre for Research and Learning

Use a title that accurately reflects the content of your poster/presentation.

Step 5: Category of Interest

Please select all that apply to your abstract

- Clinical research (ongoing or completed)
- Education and/ or knowledge translation initiatives
- Innovative program initiatives
- Clinical practice initiatives or practice updates
- Guidelines for evidence-based practice
- Parent led initiatives

Step 6: Presentation Format

Indicate whether you are submitting for a Poster or a Quick Hit presentation. You may select both options. Note that preferences cannot be guaranteed.

Quick Hit presentations

These presentations are 3-minute presentations given to all conference delegates on your initiative or research with a focus on the key 'take-away' messages for the audience. In addition, following all the presentations there will be 2 minutes of live discussion time allotted for audience members to ask questions of presenters.

Poster presentations

Website and in-person displays. More details will be provided to those that are accepted.

Step 7: Abstract Details

Purpose of Project (max 300 words)

Implementation/Methodology (max 500 words)

Summary of Findings (max 300 words)

Implications for the Patient Population (max 300 words)

How it Contributes to Practice (max 300 words)

Step 8: Consent to post presentation on website

Should your abstract be accepted at the conference for a Quick Hit Presentation, IF we decide to record the presentations, do you consent to having a recording of your presentation made available to attendees following the conference? YES or NO